VACANCIES

The Bank of Mauritius (the Bank) is the Central Bank of the Republic of Mauritius. Its primary objective is to maintain price stability and to promote orderly and balanced economic development. Other objectives of the Bank are to regulate credit and currency in the best interests of the economic development of Mauritius and to ensure the stability and soundness of the financial system of Mauritius.

A. THE POSITION: BANK OFFICER GRADE I (HR/103/BOGI 09/16)

The Bank invites applications from suitably qualified candidates for the above mentioned post in the following fields: Economic Research, Statistics, Financial Markets, Supervision, Accounting, Law, Finance, and Risk Management. The person will report directly to an Analyst/Chief or any other designated officer.

QUALIFICATIONS AND EXPERIENCE REQUIREMENTS

<table>
<thead>
<tr>
<th>Field</th>
<th>Minimum Requirements and Qualification Requirements</th>
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<tbody>
<tr>
<td>Economic Research/Statistics</td>
<td>• Cambridge Higher School Certificate with three subjects at Principal Level; and</td>
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<td>• A degree in Economics / Finance /Statistics / Econometrics from a recognised university</td>
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<td>• Relevant working experience in a similar position would be an advantage.</td>
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<tr>
<td>Financial Markets/Supervision/Risk</td>
<td>• Cambridge Higher School Certificate with three subjects at Principal Level; and</td>
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<tr>
<td>Management/Accounting</td>
<td>• A degree in Finance/Law/Accounting/Risk Management from a recognised university.</td>
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<td>• Professional qualifications relevant to the above fields such as Chartered Financial Analyst, ACA, ACCA and CIMA will also be considered</td>
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### Specific Skills Requirements

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<th>Specific Skills</th>
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| **Economic Research / Statistics** | • Knowledge of statistical methodologies and quantitative methods  
• Ability to conduct research  
• Ability to organise ideas and write reports  
• Familiarity with Microsoft Office Applications and an ability to learn new systems or software |
| **Financial Markets / Supervision / Risk Management** | • Understanding of domestic/international financial markets  
• Ability to write financial reports  
• Ability to identify trends and developments in the money/ FX markets and conduct research  
• Ability to identify risks |
| **Accounting**                     | • Knowledge of accounting software  
• Knowledge of Accounting Standards and Practices |

### B. THE POSITION: ANALYST (HR/103/AN 09/16)

The Bank invites applications from suitably qualified candidates for the above mentioned post in the following fields: Economic Research, Statistics, Financial Markets, Supervision, Accounting, Law, Finance, and Risk Management. The person will report directly to a Chief or any other designated officer.

### QUALIFICATIONS AND EXPERIENCE REQUIREMENTS

#### Minimum Qualification Requirements

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| **Economic Research / Statistics** | • Cambridge Higher School Certificate with three subjects at Principal Level; and  
• A postgraduate degree in Economics / Finance /Statistics / Econometrics from a recognised university with three (3) years working experience; or  
• A degree in Economics / Finance /Statistics / Econometrics from a recognised university with five (5) years working experience. |
| **Financial Markets / Supervision / Risk Management / Accounting** | • Cambridge Higher School Certificate with three subjects at Principal Level; and  
• A postgraduate degree in Finance/Law/Accounting/Risk Management from a recognised university with three (3) years working experience; or  
• A degree in Finance/Law/Accounting/Risk Management from a recognised university with five (5) years working experience  
• Professional qualifications relevant to the above fields such as Chartered Financial Analyst, ACA, ACCA and CIMA will also be considered. |
Specific Skills Requirements

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<tr>
<td>Economic Research / Statistics</td>
<td>• Good knowledge of statistical methodologies and quantitative methods</td>
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<td>• Analytical and Research experience</td>
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<td>• Structured thinking and proficiency in writing reports</td>
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<td>• Conversant with EViews and MatLab</td>
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<tr>
<td>Financial Markets /Supervision/Risk Management</td>
<td>• Good understanding of domestic/international financial markets</td>
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<td>• Strong numeracy, analytical and strategy skills</td>
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<td>• Ability to identify and manage risks</td>
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<td>• Ability to identify trends and developments in the money/FX markets and good research skills</td>
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<td>• Proficiency in writing financial reports</td>
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<tr>
<td>Accounting</td>
<td>• Working knowledge of accounting software</td>
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<td>• Sound knowledge of Accounting Standards and Practices</td>
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COMPETENCIES AND BEHAVIOURAL SKILLS

**Bank Officer Grade I**
- Good written and oral communications skills
- Effective planning and organisational skills
- Attention to details
- Ability to work in a multidisciplinary team, under pressure and meet tight deadlines

**Analyst**
- Leadership and people skills
- Proactive and highly organized with strong time management, planning and negotiation skills
- Good team spirit, problem solving and process-improvement oriented
- Good written, presentation and oral communication skills
- Ability to work under pressure
- Attention to details
- Knowledge of Microsoft Office Application

TERMS AND REMUNERATION

Applications are open to both internal and external candidates.

The post of Bank Officer Grade I and Analyst will be on the permanent and pensionable establishment of the Bank. The terms and conditions of employment of the Bank, relevant to the grade of Bank Officer Grade I and Analyst shall be applicable.

Appointment of external candidates to the permanent and pensionable establishment of the Bank shall be subject to the completion of a satisfactory probation period of 2 years.
MODE OF APPLICATION

Applications along with an updated curriculum vitae, a motivation letter and a photocopy of all supporting documents for the post (National Identity Card, academic and certified professional certificates, evidence of any experience claimed) must be submitted on https://www.bom.mu/job-vacancies.

Application forms may also be downloaded from https://www.bom.mu/pdf/Vacancies/af.pdf and submitted in a sealed envelope, with the job reference clearly marked on the top left hand corner of the envelope, addressed to:

Secretary
Bank of Mauritius
Sir William Newton Street, Port Louis

The deadline for the submission of applications has been extended to Friday 21 October 2016 at 16hrs (local time). Note that only shortlisted candidates will be contacted.

NOTE FOR CANDIDATES

- Applications received after the closing date will not be considered.
- Incomplete, inadequate or inaccurate filling of the application form will cause a candidate's elimination. It is an offence to give information which is false or to conceal any relevant information. This will lead to an application being rejected or, if a candidate has already been appointed, to the termination of his appointment.
- Should there be any matter not covered by the Application Form that the candidate wishes to be considered with his application, the details must be given on an additional sheet to be annexed thereto.
- Only the best qualified candidates will be called for interview and may be required to undergo any selection process, which may be applicable for the post (e.g. psychometric tests, written examination, numerical tests and/or any other selection process technique).
- Recruitment by the Bank is made solely on the basis of qualifications and merit. Recruitment is not made against reward of any kind. Candidates must therefore guard themselves against any person who promises employment against reward, financial or otherwise, and report the case immediately to the nearest Police Station.
- Any person who directly or indirectly by himself or by other person and in any manner, influences or attempts to influence any decision of the interview panel or the Bank or the Board shall commit an offence and shall be automatically disqualified from the recruitment process and may be liable to criminal prosecution.
- The Bank reserves the right not to make any appointment following this advertisement without any obligation to give any reason to the candidate(s) of the grounds of its actions.

Bank of Mauritius
06 October 2016