



## REQUEST FOR PROPOSAL

### Refurbishment works at the Bank of Mauritius, Rodrigues Office

30 June 2026

1. The Bank of Mauritius (Bank) is inviting bids from eligible local contractors for the works, as more fully described in the Request for Proposal (RFP) for the refurbishment works at the Bank of Mauritius, Rodrigues office.
2. Prospective bidders are requested to contact the Procurement Section of the Bank – [procurement@bom.mu](mailto:procurement@bom.mu) by e-mail for obtaining a complete set of the RFP document. In the request, the prospective bidder shall disclose the name of the company and that of the requester.
3. A pre-bid meeting and site visit shall be held on **13 July 2026 at 08h00 at the Bank of Mauritius, Rodrigues Office located at Max Lucchesi Street Clidelex Building, Port Mathurin, Rodrigues** for prospective bidders to take cognisance of the scope of work and view the premises. Prospective bidders are requested to confirm their attendance by emailing [procurement@bom.mu](mailto:procurement@bom.mu) not later than **10 July 2026**.
4. Bids should be in accordance with the requirements mentioned in the RFP and should conform to the following conditions:
  - (i) Prices should be quoted in Mauritian rupees (MUR) and should be inclusive of labour, transport, freight and all the other applicable charges, taxes etc.
  - (ii) Bids should be valid for a period of one hundred and fifty (150) days from the closing date of bid submission.
  - (iii) Bids not conforming to the specifications and failing to provide the required details shall be rejected.
  - (iv) Late submission of bids shall not be accepted.
5. **Electronic Submission of Bids**
  - (i) The proposal shall be sent **electronically**, by email, from the email address of the authorised signatory of the bidder to [tender.committee@bom.mu](mailto:tender.committee@bom.mu) by **23.59hrs (local time) on 30 July 2026, at latest**.
  - (ii) Bidders shall submit their Technical and Financial proposal in separate files attached to the email sent by the authorised signatory of the bidder. The name of the electronic

file for the proposal must be **“Refurbishment works at the Bank of Mauritius, Rodrigues Office”**

(iii) The electronic documents should be encrypted with a strong password before being sent by email.

(iv) Encryption procedures:

- a. Open the document (Word, PDF, or ZIP).
- b. Apply encryption: i. For Word/PDF: Go to File > Protect Document > Encrypt with Password. ii. For ZIP: Use a secure compression tool and enable encryption.
- c. Use a strong password (min. 8 characters, mix of letters, numbers, symbols).
- d. Save the encrypted document securely.
- e. Send the password in a separate email from the document submission.
- f. Do not include the password in the document or submission email.
- g. Attach the encrypted document to the designated email.
- h. Confirm submission and notify the recipient of the password separately.

**Failure to comply with the above submission formats may entail rejection of the bid.**

6. The Bank may, during the evaluation period, request such additional information as it may require from bidders.
7. Queries, if any, should be addressed to the Chairperson - Tender Committee at the following email address: [tender.committee@bom.mu](mailto:tender.committee@bom.mu) by **17 July 2026**. Responses to queries shall be published on the Bank’s website by **23 July 2026**.
8. The Bank reserves the right to accept or reject any bid and to annul the bidding exercise and reject all bids without thereby incurring any liability to any bidder or any obligation to inform bidders of the grounds of its action.