



REQUEST FOR PROPOSAL

FOR THE PROVISION OF CONSULTANCY AND PROJECT MANAGEMENT SERVICES FOR THE DESIGN AND IMPLEMENTATION OF A NEW BUILDING MANAGEMENT SYSTEM (BMS) AT THE BANK OF MAURITIUS

25 February 2026

1. The Bank of Mauritius ('Bank') invites bids from qualified and professional consulting firms with proven expertise in BMS engineering, systems integration, and project management for the provision of consultancy and project management services for the design and implementation of a new Building Management System (BMS) at the bank, as more fully described in the Request for Proposal ('RFP').
2. A Pre-bid meeting and Site visit shall be held on **10 March 2026 at 11h00** for prospective bidders to take cognizance of the scope of services, the systems in place at the Bank and view the premises. Prospective bidders are requested to confirm their attendance by emailing procurement@bom.mu not later than 15.00hrs on **09 March 2026**
3. Prospective bidders are requested to contact the Procurement Section of the Bank – procurement@bom.mu by e-mail for obtaining a complete set of the RFP document. In the request, the prospective bidder shall disclose the name of the company and that of the requester.
4. Bids should be in accordance with the requirements mentioned in the RFP and should conform to the following conditions:
 - (i) Prices should be quoted in Mauritian rupees and should be inclusive of all applicable charges, taxes etc.
 - (ii) Bids should be valid for a period of one hundred and fifty (150) days from the closing date of bid submission.
 - (iii) Bids not conforming to the specifications and failing to provide the required details will be rejected.
 - (iv) Late submission of bids will not be accepted.
5. The Bank may, during the evaluation period, request such additional information as it may require from bidders.
6. Queries, if any, should be addressed to the Chairperson - Tender Committee at the following email address: tender.committee@bom.mu by **13 March 2026**. Responses to queries shall be published on the Bank's website by **18 March 2026**.
7. **ELECTRONIC SUBMISSION OF BIDS**

- (i) The proposal shall be sent **electronically**, by email, from the email address of the authorised signatory of the bidder to tender.committee@bom.mu by **15.00hrs (local time) on 25 March 2026, at latest**.
- (ii) Pursuant to Section 4.10 (b) of the RFP, bidders shall submit the Technical Information and a Financial Proposal in separate files attached to the email sent by the authorised signatory of the bidder. The name of the electronic file for the Technical Proposal must be “**Technical Information – Appointment of a BMS Consultant**”. The name of the electronic file for the Financial Proposal must be “**Financial Proposal – Appointment of a BMS Consultant**”.
- (iii) The electronic documents should be encrypted with a strong password before being sent by email.
- (iv) Encryption procedures:
 - a. Open the document (Word, PDF, or ZIP).
 - b. Apply encryption: i. For Word/PDF: Go to File > Protect Document > Encrypt with Password. ii. For ZIP: Use a secure compression tool and enable encryption.
 - c. Use a strong password (min. 8 characters, mix of letters, numbers, symbols).
 - d. Save the encrypted document securely.
 - e. Send the password in a separate email from the document submission.
 - f. Do not include the password in the document or submission email.
 - g. Attach the encrypted document to the designated email.
 - h. Confirm submission and notify the recipient of the password separately.

Failure to comply with the above submission formats may entail rejection of the bid

- 8. The Bank reserves the right to accept or reject any bid and to annul the bidding exercise and reject all bids without thereby incurring any liability to any bidder or any obligation to inform bidders of the grounds of its action.