



BANK OF MAURITIUS

website: <https://www.bom.mu>

INVITATION TO BID Enterprise Document Management System and Automation of Processes

1. The Bank of Mauritius (Bank) invites sealed bids from eligible and qualified bidders for the provision of an Enterprise Document Management System and Automation of Processes as defined in the bidding document.
2. A complete set of the bidding documents in English can be downloaded on the Bank's website at <https://www.bom.mu>
3. Bidders may send questions, if any, by email to head.corp.services@bom.mu or write to Head, Corporate Services Division, Bank of Mauritius, Sir William Newton Street, Port Louis, Mauritius by **23th June 2014 at latest.**
4. Bids clearly marked with 'Invitation To Bid - Enterprise Document Management System and Automation of Processes' on the left hand corner, must be deposited in the Tender Box B of the Bank, located in the Banking Hall of the Bank on or before **18th July 2014 by 15.00 hours [local time]** at latest. Electronic bidding shall not be permitted. Late bids will be rejected. Bids should be addressed to:

The Chairperson Tender Committee
Bank of Mauritius
Sir William Newton Street
Port Louis
Mauritius

The Bids should be submitted in a sealed envelope and should contain a Technical Proposal and a Financial Proposal. **The Technical Proposal and the Financial Proposal should be separate documents and provided in separate sealed envelopes within the main envelope. They should be marked appropriately as per specifications in bidding documents.**

5. The Bank reserves the right to accept or reject any bid and to annul the bidding exercise and reject all bids without thereby incurring any liability to any bidder or any obligation to inform bidders of the grounds of its action.

Bank of Mauritius
16th June 2014