



# BANK OF MAURITIUS

Website: <https://www.bom.mu>

## VACANCY

The Bank of Mauritius (the Bank) is the central bank of the Republic of Mauritius. Its primary objective is to maintain price stability and to promote orderly and balanced economic development. Other objectives of the Bank are to regulate credit and currency in the best interests of the economic development of Mauritius and to ensure the stability and soundness of the financial system of Mauritius.

### THE POSITION: DATABASE ADMINISTRATOR (HR/103/DA 10/18)

The Bank invites applications from suitably qualified candidates for the above-mentioned post. The Database Administrator will report directly to the Assistant Director - Information Technology, or any other officer designated by the Bank.

### QUALIFICATIONS AND EXPERIENCE REQUIREMENTS

- Cambridge Higher School Certificate with three subjects at Principal Level;

AND

- A degree in Computer Science/ Information Technology/Information Systems/Mathematics with Computer Science from a recognised university with a minimum of seven (7) years' experience in database administration.

A Postgraduate degree would be an advantage.

- Professional Certifications e.g. Oracle Certified Professional or MySQL Database Administrator or any other database administration certifications are mandatory.

### ESSENTIAL TECHNICAL SKILLS

- Excellent knowledge of data backup, recovery, security, integrity and SQL.
- Advanced knowledge of database structure and theory.
- Experience with DBA certification in Oracle or MYSQL or MSSQL.
- Good understanding of disaster recovery and database backup procedures.
- Conversant with MS Windows and Linux Operating System environment.
- Knowledge of web applications and role of databases in a web application stack.

### KEY RESPONSIBILITIES

- Design, install, maintain and upgrade the Bank's databases (production and non-production environment) in close collaboration with IT staff to understand the Bank's needs.
- Provide technical expertise in the use of database technology.
- Be responsible for the overall performance of the Bank's database environment.

- Work on multiple projects as a team member and/or as technical lead or advisor.
- Participate in projects that require testing and produce metrics and samples for further analysis.
- Maintain and monitor database security, integrity and access controls.
- Make recommendations to improve security.
- Provide production support/databases access 24/7 and ensure high availability.
- Establish and support the Bank's policies, processes and standards, and ensure they are adhered to.
- Develop, test, maintain, and exercise procedures for backup, restoration, and disaster recovery for high availability, high volume mission critical databases.
- Mentor, train and advise Database Administrators.

## COMPETENCIES AND BEHAVIOURAL SKILLS

- Good team spirit, problem solving/analytical and process-improvement oriented.
- Leadership and people skills.
- Good written, presentation and oral communication skills.
- Proactive and highly organised with strong time management, attention to detail and accuracy.
- Ability to work odd hours and under pressure within tight deadlines.

## TERMS AND REMUNERATION

Applications are open to internal and external candidates.

The post of Database Administrator will be on the **permanent and pensionable establishment** of the Bank. The grade on the establishment as well as the salary and other terms and conditions of employment will be commensurate with qualifications and experience.

Appointment of external candidates to the permanent and pensionable establishment of the Bank shall be subject to the completion of a satisfactory probation period of two (2) years.

## MODE OF APPLICATION

Applications, along with an updated curriculum vitae, a motivation letter and a photocopy of all supporting documents for the post (National Identity Card, academic and certified professional certificates, evidence of any experience claimed) may be submitted on <https://www.bom.mu/job-vacancies>.

Application forms may also be downloaded from <https://www.bom.mu/pdf/Vacancies/af.pdf>, and submitted in a sealed envelope, along with the documents mentioned above, with the job reference clearly marked on the top left hand corner of the envelope, addressed to:

**Secretary**  
**Bank of Mauritius**  
**Sir William Newton Street, Port Louis**

The deadline for the submission of applications is latest by **Monday 05 November 2018 at 16hrs (local time)**. Note that only shortlisted candidates will be contacted.

## **NOTE FOR APPLICANTS**

- Applications received after the closing date will not be considered.
- Incomplete, inadequate or inaccurate filling of the application form may cause an applicant's elimination. It is an offence to give information which is false or to conceal any relevant information. This will lead to an application being rejected or, if a candidate has already been appointed, to the termination of his/her appointment.
- Should there be any matter not covered by the Application Form that the applicant wishes to be considered with his/her application, the details must be given on an additional sheet to be annexed thereto.
- Only the best qualified candidates will be called for interview and may be required to undergo any selection process, which may be applicable for the post (e.g. psychometric tests, written examination, numerical tests and/or any other selection process technique).
- Recruitment by the Bank is made solely on the basis of qualifications and merit. Recruitment is not made against reward of any kind. Applicants must therefore guard themselves against any person who promises employment against reward, financial or otherwise, and report the case immediately to the nearest Police Station.
- Any person who directly or indirectly by himself or by other person and in any manner, influences or attempts to influence any decision of the interview panel or the Bank or the Board shall commit an offence and shall be automatically disqualified from the recruitment process and may be liable to criminal prosecution.
- The Bank reserves the right not to make any appointment following this advertisement without any obligation to give any reason to the candidate(s) of the grounds of its actions.

**Bank of Mauritius**  
**19 October 2018**