



**BANK OF MAURITIUS**  
**VACANCY FOR THE POSITION OF**  
**PROJECT MANAGER (HR/103/PM 02/2020)**

*14 February 2020*

The Bank of Mauritius (Bank) is the Central Bank of the Republic of Mauritius. Its primary objective is to maintain price stability and to promote orderly and balanced economic development. Other objectives of the Bank are to regulate credit and currency in the best interests of the economic development of Mauritius and to ensure the stability and soundness of the financial system of Mauritius.

The Bank invites applications from suitably qualified candidates for the post of Project Manager for the implementation of the Central KYC Registry (CKYC) project.

**QUALIFICATIONS AND EXPERIENCE REQUIREMENTS**

1. A degree in Computer Science/ Information Systems/ Electronic and Communication Engineering/ Computer System/ Software Engineering from a recognised university

**AND**

A postgraduate degree in Project Management / Computer Science from a recognised university

2. Professional certifications such as Project Management Certifications, Database related Certifications, Networking Certificates and ITIL Certification would be an advantage.
3. Minimum of seven (7) years of technical experience, including software development, middleware/data integrations/ web technologies.
4. Minimum of 5 years of Project Management experience in the Information Technology sector.
5. Expertise in a Banking Environment would be an advantage.

**KEY RESPONSIBILITIES**

- Develops project scopes and objectives, involving all relevant stakeholders and ensuring technical feasibility.
- Develops a detailed project plan to track progress.

- Assembles project team, assigns individual responsibilities, identifies appropriate resources needed, and develops schedule to ensure timely completing of project and meeting deadlines of project, within scope and within budget.
- Prepares project status reports; makes alterations in project plan as needed.
- Measures project performance using appropriate systems, tools and techniques.
- Manages expectations and provides guidance and advice throughout project duration.
- Documents Bank's direction, structure, business processes and requirements and act as liaison between the business and development teams throughout the project.
- Reports and escalates to management as needed.
- Establishes that proper data practices are in place for people, process and technology throughout all project implementations.
- Establishes relevant KPIs for project progress, momentum and success.
- Develops and manages project risk and issue management plans. Analyses risks by probability and severity to assess their impact on project delivery. Implements procedures to mitigate risk threats. Utilises available tools for identifying and tracking issues such as the Delivery Risk Assessment, risk workshops.

## **COMPETENCIES AND BEHAVIOURAL SKILLS**

The candidate should have:

- Strong team spirit, problem solving, analytical and process-improvement oriented aptitudes.
- Excellent client-facing communication and presentation skills.
- Excellent written and verbal communication skills.
- Solid organisational skills including attention to detail and multi-tasking skills.
- Ability to make rapid fact-based decisions.
- Ability to work with competing priorities.

## **TERMS AND REMUNERATION**

The post of Project Manager will be on a full time contractual basis for the duration of the project which is expected to last for a period of 12 months. Should there be an extension of duration of the project, then the contract will be accordingly extended on the same terms and conditions of the original contract.

The remuneration package will be negotiable and will be commensurate with qualifications, experience and skills.

## MODE OF APPLICATION

Applications, along with an updated curriculum vitae, a motivation letter and a photocopy of all supporting documents for the post (National Identity Card, academic and certified professional certificates, evidence of any experience claimed) may be submitted on <https://www.bom.mu/job-vacancies>.

Application forms may also be downloaded from <https://www.bom.mu/pdf/Vacancies/af.pdf>, and submitted in a sealed envelope, along with the documents mentioned above, with the job reference clearly marked on the top left hand corner of the envelope, addressed to:

**Secretary  
Bank of Mauritius  
Sir William Newton Street, Port Louis**

The deadline for the submission of applications is latest by **Friday 28 February 2020 at 16hrs (local time)**. Note that only shortlisted candidates will be contacted.

## NOTE FOR APPLICANTS

- Applications received after the closing date will not be considered.
- Incomplete, inadequate or inaccurate filling of the application form may cause an applicant's elimination. It is an offence to give information which is false or to conceal any relevant information. This will lead to an application being rejected or, if a candidate has already been appointed, to the termination of his/her appointment.
- Should there be any matter not covered by the Application Form that the applicant wishes to be considered with his/her application, the details must be given on an additional sheet to be annexed thereto.
- Only the best qualified candidates will be called for interview and may be required to undergo any selection process, which may be applicable for the post (e.g. psychometric tests, written examination, numerical tests and/or any other selection process technique).
- Recruitment by the Bank is made solely on the basis of qualifications and merit. Recruitment is not made against reward of any kind. Applicants must therefore guard themselves against any person who promises employment against reward, financial or otherwise, and report the case immediately to the nearest Police Station.
- Any person who directly or indirectly by himself or by other person and in any manner, influences or attempts to influence any decision of the interview panel or the Bank or the Board shall commit an offence and shall be automatically disqualified from the recruitment process and may be liable to criminal prosecution.
- The Bank reserves the right not to make any appointment following this advertisement without any obligation to give any reason to the candidate(s) of the grounds of its actions.